

Western Wayne Band Parents Association

WWBPA – Minutes

Date: July 22,, 2025

Attendees: Frank DeNunzio, Hope Jezowski, Amanda Wilbur, Gina Knecht, Phil Erb, Devon Norris, Kevin Wilbur, Leah Zawisky, Gary Hoke, Rachel Fitzmorris

1. **Board Members Present** → [President Becky Rinella](#), and [Vice-President Shannon Walton](#) were unavailable for the meeting due to prior commitments - Meeting was headed by [Treasurer Amanda Wilbur](#) and recorded by [Secretary Frank DeNunzio](#).
2. **Meeting Location** → The meeting was held at the Hamlin Community Library, 518 Easton Turnpike, Route 191, Hamlin PA, in the lower level Community Room.
3. **Call to Order** → The meeting was called to order by [Amanda Wilbur](#) at 7:04 PM
4. **Parliamentarian** → [Phil Erb](#) appointed by [Amanda Wilbur](#)
5. **Meeting Minutes** → presented by [Frank DeNunzio](#) for review.
Motion to approve made by [Gina Knecht](#) and seconded by [Phil Erb](#).
6. **Treasurers Report** → presented by [Amanda Wilbur](#), on behalf of the Treasurer.
June's WWBPA End balance and Student Acct end balances noted on treasurer's report page.
Motion to approve by [Frank DeNunzio](#) and seconded by [Kevin Wilbur](#).

7. Old Business

- a. **Committee Heads** → Brief description of Committee Heads Titles and Responsibilities were read by [Amanda Wilbur](#).
(Descriptions of each position can also be found in the WWBPA Bylaws)
- b. Presentation of individuals selected to fill positions for the 2025-2026 school year
 - i. **Chaperone Coordinator** → *Devon Norris*
 - ii. **Hospitality Coordinator** → *Rhonda DeNunzio*
 - iii. **Publicity Coordinator** → *Frank DeNunzio*
 - iv. **Fundraising Coordinator** → *Gina Knecht*
 - v. **Craft Fair Coordinator** → *Hope Jezowski*
 - vi. **Assistant Craft Fair Coordinator** → *Amanda Wilbur*
 - vii. **Apparel Tent Coordinator** → *Kevin Wilbur*
 - viii. **Website Coordinator** → *Phil Erb*
 - ix. **Color Guard Liaison** → No individual placed into position at this time → Any Color Guard parents interested to be considered, please reach out to a board member. The board will be selecting an individual by the August Meeting, at the earliest

8. Committee Heads Reported out

- a. **Chaperone – [Devon]** → List of interested individuals needs to be created. Requirements to become an approved Chaperone can be found on www.band.org and on the WWBPA FaceBook page. [Frank](#) noted that he received parent info forms for color guard and several parents are interested in chaperoning and volunteering → Their info will be forwarded to [Devon](#).

We will be ordering chaperone shirts for anyone wanting a replacement or extra and also for new chaperones. Will announce price soon

- b. **Hospitality – [Rhonda]** → {The Update was presented by [Frank DeNunzio](#)}

We have 4 home games and 1 parade at which food needs to be provided for the students. Since 1 game is the Chili Cook Off Night and 1 game is Senior Night, we should only need food for the other 2 home games and for the Honesdale Parade. Businesses will be contacted regarding food donations.

- c. **Publicity – [Frank]** → Please make sure to fill out the forms regarding media/photos/videos to allow or not allow your child to be photographed.
- d. **Color Guard Liaison** → No Updates {Person who will be this year's Liaison will be decided during August}

- e. **Fundraising – [Gina]** → Purse Bingo - 15 regular games. All proceeds from the Purse Bingo will go into the Band Parent Account, to help offset the costs that chaperones pay to attend the annual Band/Color Guard Trip.

Looking into other fundraisers, such as Kernel Moonies Popcorn and freeze dried candy, Krispy Kreme Donuts {possibly during Hell Week}, Touch of Amish, Others TBA.

Will continue with the policy of “pick whichever fundraisers you want to participate in”

If any parents have any suggestions for fundraisers to consider, please reach out to [Gina](#).

- f. **Craft fair – [Hope]** → The Location Map for Vendor Spots, will be updated to include which areas will have access to electrical outlets so vendors needing access to outlets can be accommodated as best as possible. Have 54 of 139 slots paid as of mid-July.

The previous craft fair signs will be updated with new dates. Possibly handing them out to students in August during Hell Week.

This year student/family volunteers can get up to 12 hours of time credited into the student account. Will need to decide on the big door prize this year - Discuss @ next meeting.

- g. **Apparel tent – [Kevin]** → Inventory of items from last season has been redone. Contacting vendors for a new wholesale price list for this season to determine this year's retail pricing. General opinion is to steer more towards cold weather apparel.

9. **Directors Report** → **[Mrs.Ort]** → {unable to attend - report presented by [Amanda Wilbur](#)}
Band & Color Guard practices are starting, so no new updates yet.

10. **New Business – Trip Refunds** → has been received from the tour company for the portion of the Virginia trip that was cancelled due to bad weather. Each student in attendance received a refund, which was credited back to their student accounts. The refunds for the chaperones were divided into remaining student accounts. Totals carry over into the 2025-26 season and will be posted.

Cavalcade → We are hosting on Wed, October 1, 2025. Invited/participating schools will be announced. Will send out a letter requesting Raffle Baskets/or Items for baskets or gift cards/certificates or ask parents/students to reach out to businesses about donating. Working on the program guides for the Cavalcade → Have not decided if we are running ads in the program, if so, the deadline will be 2nd or 3rd week of Sept. Need updated shirt sizes for current and new students. [Devon](#) brought up question on who decides design for cavalcade shirts and apparel → [Mrs.Ort](#) and/or the students decide on the cavalcade and generally the band parents decide on any apparel graphics

Game Schedule → has been updated → The Dunmore game has now been changed to a Thursday night game. [Phil](#) and [Frank](#) will be posting the updated schedules on the Web and Facebook.

Band/Color Guard Camps → Donations of water and snacks are needed. Practices going on 3 days a week between Band and Color Guard. [Frank](#) will send out Remind msg, FB post and email. [Gina](#) reports that there are only 8 spare pairs of dinkels available. Will make up an order form for the students and report this year's cost at the next meeting. Summer/Relaxed Uniform

Shirt forms are going out to the kids. Sizes from XS to 6XL are \$15 – Order forms are due by August 15th to [Mrs. Ort or Band Parents](#). Will be posting a copy of the form on FB and sending out a Remind App Msg.

11. Other Business → Around July 28th, the power will be cut to the HS for 3 weeks, with an anticipation of power resuming before the first football game. Will have to get updates to know when we can start bringing all items back to the band and color guard closets.

12. Board working on revised and updated bylaws to be presented at the August meeting. Will be posted on Website and FB.

This meeting's Agenda, Minutes and next month's Agenda will be posted on the Website and WWBPA FB page. Shirt order forms, dinkle order forms, fundraiser info and contact info for officers and other positions will be posted on WWBPA FB Page.

13. Adjournment → Motion to adjourn made by [Kevin Wilbur](#), 2nd by [Gina Knecht](#)

**The next WWBPA meeting is scheduled for Tuesday, August 19, 2025
at the Hamlin Community Library's Community Room on the lower level**

More information and volunteer opportunities are always available.
Questions? Comments? Concerns? Volunteering? Donating?
Contact:

Becky Rinella ----- WWBPA.President@gmail.com

Shannon Walton ---- WWBPA.vicepres@gmail.com

Frank DeNunzio ----- Secretary.WWBPA@gmail.com

Amanda Wilbur ----- Treasurer.WWBPA@gmail.com

Website → wwband.org

WWBPA Parents & Students Private Facebook Page → WWHS Band and Color Guard
www.facebook.com/groups/wwbpa

Public Facebook Fans Page - WWHS Band and Color Guard Fans
www.facebook.com/groups/wwhs.band.and.colorguard.fans

The Western Wayne Band Parents Association (WWBPA) is a 501(c) registered non-profit organization