

Western Wayne Band Parents Association

WWBPA – Minutes

Date: August 19, 2025

Attendees: Frank DeNunzio, Rhonda DeNunzio, Phil Erb, Rachel Fitzimmon, Hope Jezowski, Gina Knecht, Devon Norris, Becky Rinella, Chris Schaffer, Kathy Schaffer, Shannon Walton, Amanda Wilbur, Kevin Wilbur, John Zawisky, Leah Zawisky,

1. Board Members Present → President Becky Rinella, Vice-President Shannon Walton, Treasurer Amanda Wilbur and Secretary Frank DeNunzio.

2. Meeting Location → The meeting was held at the Hamlin Community Library, 518 Easton Turnpike, Route 191, Hamlin PA, in the lower level Community Room.

3. Call to Order → The meeting was called to order by Becky Rinella at 7:04 PM

4. Parliamentarian → Hope Jezowski appointed by Becky Rinella

5. Meeting Minutes → presented by Frank DeNunzio for review.

Motion to approve made by Gina Knecht and seconded by Phil Erb.

6. Treasurers Report → presented by Amanda Wilbur.

Deposits made into the Crafts Fair account and deposits for Dinkles and Krispy Kreme made into the Band Parents Account. Money transferred out of the Band Parents Account and into the Students Accounts. Money was transferred from the remaining balances of graduated students' accounts into their siblings account or accounts of students the graduate previously selected to have their balance of funds gifted to. The June 2025 WWBPA end balance and student account end balances were noted on the treasurer's report page. [Please see August Treasurers Report for exact money amounts]

We are no longer accepting Cash as payment into the "Drop Everything Here" box. - Gina Knecht brought up a concern about "Cash Only" - Some students pay for themselves. Cash Only reconsidered and it was decided that the treasurer will consider cash on a case by case basis

Motion to approve treasurer's report made by Phil Erb and seconded by Kevin Wilbur.

7. Old Business → A list of parents interested in chaperoning/volunteering, has been presented to the appropriate coordinators for the area the person has indicated an interest in.

8. Committee Heads Report

a. Chaperone Coordinator → [Devon] → There is now an official Chaperone email → wwbpa.chaperone@gmail.com. All submitted chaperones have had clearances updated and have been approved by the school board for the 2025-2026 school year. A list of parents interested in chaperoning in the future has been documented.

Mrs.Ort has requested that Steve Redmond be assigned for away games to help with the trailer. She also requested that there be 6 veteran chaperones and 2 new chaperones shadowing at the first and second games → Lea and Rachael have been selected to shadow for the first game. The next set of shadows will be announced..

Will be posting a copy of schedule and assignments for chaperones for each game and events and the call times for chaperones and students

We are short on chaperones in order to rotate some spots out. Because of hosting Cavalcade on October 1st, we need as many chaperones as we can get. Also non-chaperone adults will be needed for certain positions that day as well.

If anyone is interested in becoming a chaperone, please reach out to Devon.

- b. **Hospitality Coordinator – [Rhonda]** → Snacks given for the first game. The second game is the day of the band picnic. Serving Fried chicken, funeral potatoes, salad, cupcakes, etc. No school that day. Students have practice from 9am until noon. The third game is away at Wyoming Valley - Getting Pizza from Al Dente's to eat beforehand. Gene from R Place will be providing food for the Sept 12th game and for the Halloween Parade. Still waiting for businesses to respond regarding food donations for the Sept 26th game. On October 3rd is the traditional Chilli Cookoff. Seniors will have to decide in September what food they would like served for Senior Night in October.
- c. **Publicity Coordinator – [Frank]** → Photo permission forms have been submitted by students and all students are allowed to be photographed and videos and placed on the Facebook pages.
- d. **Color Guard Liaison** → No updates → *(Moving forward the Color Guard Captains will be Liaisons)*
- e. **Fundraising Coordinator** → **[Gina]** → Purse Bingo - Just about all of the purses needed for the event have been reviewed and ordered.

Mrs.Ort has requested there be at least 1 take-home fundraiser each month.

Amish Dips will be the next fundraiser starting August 29th and ending September 12th. Tentative delivery date of items will be September 26th.. Students will make 50% return on all sales they make. The fundraiser after the Amish Dips should be the Freeze Dried Candy. Retail costs are \$5 to \$10. The students make 30% return on all sales they make. There is a 2 week turnaround on orders once submitted. Kernel Moonies Popcorn (30% profit return) is another idea being looked into.

If any parents have any suggestions for fundraisers to consider, please reach out to **Gina**.

- f. **Craft Fair Coordinators – [Hope and Amanda]** → Have received some more craft fair vendor applications. Please advertise online and to other people in the community that we still have some spots open for vendors interested in participating. The Location Map for Vendor Spots is being developed. Craft fair signs are available to take home, Please use judgement on sign placement for maximum event exposure.

Still discussing the big door prize. There have been several good suggestions for the item. A decision has to be made before the September meeting.

- g. **Apparel Tent Coordinator – [Kevin]** → Inventory and updated pricing has been entered into the square system. It has been decided that Kevin and Rhonda will be the individuals responsible for the money and the square checkout device.

Frank had asked if we are considering doing the Cancer Awareness shirts as a fundraiser again this year prior to October. Members agree that we should do some form of cancer awareness shirt for the month, possibly selling some at the apparel tent as well. Frank had asked if we are considering doing the Cancer Awareness shirts as a fundraiser again this year prior to October. Members agreed that we should do some form of cancer awareness shirt for the month, possibly selling some at the apparel tent as well.

Devon inquired about the cookies that we had for senior night last year. Wanted to see if we were interested in selling them with the baked goods in the apparel tent. Would cost us \$0.75 each but could sell for \$2 or \$3. **Kevin** was concerned with the price, thinking \$3 too high and \$2 might take away from the other cookies that we sell for \$1 that are donated. May have to discuss further.

- h. **Website Coordinator – [Phil]** → Updated performance schedule and fundraising information has been updated onto the website

- 9. **Directors Report** → **[Mrs.Ort]** → {unable to attend - report presented by **Becky Rinella**}

Make sure everyone has updated clearances. She is asking for all hands on deck for the upcoming cavalcade October 1st

10. New Business →

- a. **Membership & Dues** → We are collecting dues for the 2025/26 school year. You do not have to be a dues paying member to come to meetings or volunteer, but it is suggested for chaperoning and is required if you would like to hold an officer or coordinator position. The \$10 from each member is used to help towards food costs for students.
- b. **Color Guard Liaison** → The board has decided for the **Color Guard Captains** → **Kayelin Martin and Emma DeNunzio**, to be the **Color Guard Liaisons** for the 2025-26 school year.
- c. **Bylaw changes** → Proposed changes were announced regarding our bylaws. There were some changes that the majority of the membership body agreed with, some changes that the majority did not agree with, and several items that there were mentioned concerns with. All the feedback will be taken into consideration. Items needing corrections, rewording, redefining, reconsideration, will be addressed by the board and another draft copy will be submitted to the membership for approval at the September meeting.
- d. **Cavalcade** → Hosting on Wed, October 1, 2025. Invited/participating schools will be announced. Program guide and Cavalcade shirts being worked now thru September. We will not be running the ad program as done in the past. We have reached out regarding donations for food to serve all the bands that are participating in Cavalcade. As with 2 years ago, food will be prebagged for all the students and they will receive tickets to redeem a bag of food. Schools will be brought down to the food stand at separate times as not to overcrowd the area. Food will also be sold to the public. Email and letters will be sent out to parents requesting donations of Raffle Baskets, Raffle Basket Items, Gift Cards and Gift Certificates as well as asking students to help solicit businesses for donations. We will be getting updated shirt size information for student shirts
- e. **Donations for Home and Away games** → Thank you to the parents who have helped by donating cases of water, it is very appreciated. We will continue accepting water/drink/snack donations throughout the season. If anyone wants to donate items, please drop them off after 3pm Wednesdays during practice, or before/after the games on Fridays, you can also reach out to Rhonda if you require alternate pickup..
- f. **Band Trip** → [Mrs.Ort](#) has decided that there will be no overnight trip this school year. She would like to plan smaller day trips. Destinations, number of trips, dates and times are being looked into. The school board/district office will determine how many we can go on, as well as approve the choices and itineraries.
- g. **Game Schedule** → updated copies are available (as of Aug 12th) and posted online on FB and www.band.org site → There was a correction to the announcement last month regarding the Dunmore game - it was previously announced that the date was being changed - this was incorrect and the original date of October 24th is still valid. The board apologizes for the misinformation and any confusion.
- h. **Student Drop Offs & Pick Ups** → Always occurs at the band doors. In regards to home games, students are generally ready to be picked up about 20 minutes after the game ends. In regards to away games, we ask that the individual(s) picking up a student to please arrive at the school at least 15 minutes prior to the listed bus arrival times, in case we do arrive back earlier.
- i. **Drum Major Camp** → This was our first year participating. About 70 Drum Majors and Color Guard Captains from various High Schools participated in the camp. Various practices and learning exercises from 8am until 9pm. Our drum majors presented Thank You cards to the Band Parents Association. There was a lot of information that our drum majors and their families did not know about regarding the camp. It was suggested that we put together an information packet for next year's participants. Maybe something that our color guard captains might be able to participate in as well.
- j. **Fundraising Suggestions** → It was suggested that we look into Dave & Busters fundraising → a \$20 game card gets a \$10 profit return for students → cards can be used at any location. Will get further info and determine if it is a fundraising possibility.

Frank Suggested we look into local restaurants regarding hosting a fundraising event where we would receive a certain % of sales that night. He suggested that we look into doing a breakfast fundraiser, either on a Saturday morning or on a Sunday (Country Cafe does a buffet on Sundays). Suggested that we reach out to the owners of Country Cafe and search out other places throughout the year as well.

11. Other Business / Suggestions / Concerns / Questions → None

12. Adjournment → Motion to adjourn made by Kevin Wilbur, 2nd by Gina Knecht
→ Meeting adjourned at 8:24pm

**The next WWBPA meeting is scheduled for Tuesday, September 23, 2025
at 7pm at the Western Wayne High School Band Room.**

Doors open @ 6:45pm

More information and volunteer opportunities are always available.
Questions? Comments? Concerns? Volunteering? Donating?
Contact:

President → Becky Rinella → wwbpa.president@gmail.com
Vice-President → Shannon Walton → wwbpa.vicepres@gmail.com
Secretary → Frank DeNunzio → secretary.wwbpa@gmail.com
Treasurer → Amanda Wilbur → treasurer.wwbpa@gmail.com
Chaperone Coordinator → Devon Norris → wwbpa.chaperone@gmail.com
Hospitality/Donation Coordinator → Rhonda DeNunzio →
Publicity Coordinator → Frank DeNunzio → wwbpa.publicrelations@gmail.com
Fundraising Coordinator → Gina Knecht →
Craft Fair Coordinator → Hope Jezowski → westernwaynecraftfair@gmail.com
Assistant Craft Fair Coordinator → Amanda Wilbur → treasurer.wwbpa@gmail.com
Apparel Tent Coordinator → Kevin Wilbur →
Website Coordinator → Phil Erb →
Color Guard Liaisons → Students → Kaylin Martin and Emma DeNunzio →

Website → wwband.org

WWBPA Parents & Students Private Facebook Page → WWHS Band and Color Guard
www.facebook.com/groups/wwbpa

Public Facebook Fans Page - WWHS Band and Color Guard Fans
www.facebook.com/groups/wwhs.band.and.colorguard.fans

The Western Wayne Band Parents Association (WWBPA) is a 501(c) registered non-profit organization